

City of Portage
Community Development Authority Meeting
Monday, October 6, 2014 – 5:30pm
Portage Enterprise Center, Conference Room 101

Members present: Michael Decker, Kyle Dumbleton, James Grothman, William Kutzke.
Members excused: Charles Poches and Martin Havlovic . Member absent: Steve Benck.

Also present: Administrator Shawn Murphy and Shannon Green (PDR).

Approval of Minutes from September 23, 2014. Motion by Decker, second by Kutzke to approve the minutes from the September 23, 2014 meeting as presented. Motion passed 3-0 on a call of the roll. Dumbleton abstained.

Update on proposed TID Changes . Director Sobiek presented an update on creation of TID 8, changes to TID 7 and the valuation reset of TID 6.

Discussion of By-laws and evaluating purpose and goals of the CDA. Mr. Sobiek summarized his memo recommending no changes in the Authority's By-laws and recommending creation of a City Economic Development Committee. The Commission discussed the role of the Authority and possible creation of a new Economic Development Committee.

MOTION by Decker, second by Dumbleton, to authorize City staff to draft a purpose statement for the Authority, compilation of economic development and redevelopment related grants currently available, and creation of a City flow chart of economic development responsibility. Motion passed 4-0 on a roll call vote.

Discussion on action plan for downtown distressed properties. Brief discussion. Further discussion and possible action deferred until next meeting.

Update on Property Acquisition Discussions - 101 W. Cook St. Administrator Murphy presented an update. Murphy indicated he will invite City Attorney Spankowski to present an update at the next meeting.

Adjournment - Motion by Decker, second by Dumbleton to adjourn the meeting. Motion passed 4-0 on a call of the roll. Meeting adjourned at 6:36pm. A tour of the Portage Enterprise Center followed.

Minutes prepared by Steve Sobiek, Business Development and Planning Director