

City of Portage
Historic Preservation Commission
Tuesday, March 17, 2015, 6:00 p.m.
Municipal Building, 115 West Pleasant Street
Conference Room One
Agenda

Members: Doug Klapper, Chairperson; Todd Bennett, Marlena Cavanaugh, Kristin Droste, Ian Dumbleton, Erin Foley, Gayle Mack, Stephanie Miller-Lamb

1. Roll Call
2. Approval of previous meeting minutes
3. Introduction of Commissioners
4. Discussion and possible action on claims
5. Discussion and possible action on meeting dates and time
6. Discussion and possible action on art work for HPC plaques and letterhead
7. Discussion and possible action on National Historic Preservation Month (May) Activities
8. Discussion and possible action on Heritage Signage
9. Discussion and possible action on parking lot naming
10. Adjournment

**City of Portage
Historic Preservation Commission
Tuesday, January 20, 2015, 6:00 p.m.
Municipal Building, 115 West Pleasant Street
Conference Room One
Minutes**

Members Present: Doug Klapper, Chairperson; Marlena Cavanaugh, Kristin Droste, Ian Dumbleton, Stephanie Miller-Lamb, Wade Udelhoven

Members Excused: Erin Foley

Members Absent: Todd Bennett

1. Roll Call

Klapper called the meeting to order at 6:08 PM.

2. Approval of previous meeting minutes

Miller-Lamb moved that the minutes for the meeting of December 16, 2014 be approved as written. Cavanaugh seconded the motion, which passed unanimously by voice vote.

3. Discussion and possible action on claims

No claims were submitted.

4. Update on County building projects

Administrator Murphy walked the Commission through preliminary site plans for the Health and Human Services, Non Court Related County Department (adjacent to the Portage Canal in the 100 block of both East Edgewater and East Mullett Streets) and Courthouse Renovations including property acquisitions in the 100 block of West Conant Street.

It was noted to the Commission by Klapper that the 100 block of East Mullett Street is a part of the Industrial Waterfront District and the Feed Mill is a contributing property to the district.

5. Discussion and possible action on Rustic Road signage

Klapper explained that the City has approximately 8 Heritage Signs that have faded and are in need of refurbishing. The DOT no longer provide Heritage signs and a quote the City received for manufacturing them would be just under \$1000.

The Commission wanted more information on where these signs are located, what color they are and if the color and location is contributing to the fading of the signage.

No action was taken, but this item will be placed on the agenda for the February meeting.

6. Discussion and possible action on art work for HPC plaques and letterhead

No action was taken, but this item will be placed on the agenda for the February meeting.

7. Discussion and possible action on National Historic Preservation Month (May) Activities

It was the consensus of the Commission to continue to have the photo scavenger hunt, to inquire into having Judy Eulburg give her 2 walking tours, have a speaker and have a church and a cemetery tour (on the 16th or the 30th) in the month of May.

8. Adjournment

Chair Klapper adjourned the meeting at 6:47.

Submitted by Doug Klapper