

**City of Portage
Airport Commission
Wednesday, October 21, 2015, 7:00 p.m.
City Municipal Building, 115 West Pleasant Street
Conference Room One
Agenda**

Members: Rita Maass, Chairperson; Barry Erath, Doug Klapper, Fred Langbecker, William Kutzke, David Tesch

1. Roll Call
2. Approval of minutes from previous meeting.
3. Discussion and possible action of claims
4. Discussion and possible action on Resolution to Repeal Hangar Lease Surcharge
5. Discussion and possible action on manager's monthly reports
6. Adjournment

**City of Portage
Airport Commission
Wednesday, September 30, 2015, 7:00 p.m.
City Municipal Building, 115 West Pleasant Street
Conference Room One
Minutes**

Members present: Rita Maass, Chairperson Doug Klapper, William Kutzke and David Tesch

Members excused: Barry Erath

Members absent: Fred Langbecker

Others present: Director Redelings, Manager Poppy, Administrator Murphy, Bill Welsh (Cable TV) and Craig Sauer (PDR)

1. Roll Call
2. Approval of minutes from August 19, 2015 meeting.

Motion by Kutzke, second by Tesch to approve the minutes. Passed 4 to 0 on call of the roll.

3. Discussion and possible action on materials for October 14, 2015 Public Hearing and Petition for FAA/BOA Funding on Proposed Improvements.

Chairperson Maass referenced the memo in the packet and mentioned that the BOA suggested it wouldn't be advised to state the ALP needed to be approved prior to starting some projects.

Administrator Murphy reviewed the memo provided in the packet pertaining to proposed projects for the petition.

Kutzke expanded on the Chair's suggestion that in addition to not making the ALP a prerequisite for certain projects, likewise, the Master Plan wasn't required for certain improvements. He questioned the need for consultant's early involvement, believing the Commission with the assistance of the BOA would be able to do the initial planning.

Kutzke and Poppy indicated that obstruction removal and remedying clear zone issues was necessary to get the ALP approved.

It was the consensus that the 13 items listed in the memo be included in the petition without an approved ALP being a condition of the projects and without a defined schedule being included.

Tesch indicated it is the intent to have all hard surfaces, including taxiways, be part of the runway improvements.

Poppy suggested a wildlife mitigation plan should be added to the list of projects – citing recent issues w/ the influx of geese on the runways.

Kutzke suggested another long range item should be the relocation of the power lines over Hwy 16 at the C.P. railroad tracks.

Murphy indicated the deer mitigation program is in place and will begin again after the first of the year, in accordance with the DNR permit. Maass inquired if this item was budgeted and Murphy responded that police officers are provided comp-time for their efforts.

Murphy also recommended a Public Information Meeting be held at some point to alert property owners of potential impacts.

4. Overview of the Airport Operations & Land Use Seminar

Maass felt the Seminar was very worthwhile and that she felt it was beneficial to those in attendance from Portage. She stated that the BOA would facilitate the property acquisition process, which was well received by the Commission. Redelings added that by taking entitlement funds, it would be necessary to perform work in accordance with federal requirements. This even extends to the environmental assessment for tree removal, due to the long eared bat being on the list of threatened animals.

5. Discussion and possible action on monthly reports.

Poppy's September report isn't complete, but he reiterated his concern for the number of geese (approximately 100) frequenting the airport.

6. Adjournment

Motion by Tesch, second by Kutzke to adjourn. Motion passed 4 to 0 on call of the roll. The meeting concluded at 8:23 p.m.

Respectfully submitted,

Robert G. Redelings, Public Works Director

Airport Commission
City of Portage

Public Hearing
Council Chambers
City Municipal Building

October 14, 2015
7:00 p.m.

Consider petitioning the State of Wisconsin, Department of Transportation, for state and federal aid to make improvements to the Portage Municipal Airport.

Call to Order

Chairperson Maass called the Public Hearing to order at 7:00 p.m.

Present: Airport Commissioners Maass, Klapper, Kutzke, Erath and Langbecker

Excused: Airport Commissioner Tesch

Also present: Mayor Tierney, Administrator Murphy, Director Redelings and Manager Poppy

Media present: Craig Sauer from Portage Daily Register, Bill Welsh from Cable TV

Others present: Hubert Hill, Merle Murphy, Paula Erath, Ken Griep

Chairperson Maass read the Notice of Public Hearing and stated that it had been published according to law and that an affidavit of mailing was on file.

Chairperson Maass asked for the first time if anyone present wished to speak for or against the proposed improvements.

Ken Griep, Portage Casting and Mold, stated he was against any expansion or reconditioning of the Airport because he doesn't see justification of fund expenditures.

Chairperson Maass asked for the second time if anyone present wished to speak for or against the proposed improvements.

Chairperson Maass asked for the third time if anyone present wished to speak for or against the proposed improvements. No one else present wished to speak for or against the proposed improvements.

Chairperson Maass indicated that two letters were received in support of the petition. (Letters from Chris Ederer and Bill McInerney are attached.) and declared the Public Hearing closed at 7:07 p.m.

Robert G. Redelings, P.E., City Engineer



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7/15/2015 3:29:53 PM CST
Team Member: Lynn W.
Customer: Elizabeth Kutzke

SALE

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CLR 1S on 32# Wht	725 @	0.5900 T
000224 Reg. Price	0.69	
Coil Mixed Covers	25 @	4.9900 T
000887 Reg. Price	4.99	
Price per piece	22.10	
Regular Total	625.00	
Discounts	72.50	
Sub-Total		552.50
Tax		30.39
Deposit		0.00
Total		582.89
Discover (S)		582.89
Account: 1841		
Auth: 01514R (A)		
Total Tender		582.89
Change Due		0.00
Total Discounts	72.50	



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