

City of Portage
Fee Schedule
 Effective 6/1/2020

Administration

| | | |
|-------|---|---|
| 2-2 | Annexations..... | \$250 plus state fees and equivalent town taxes |
| 2-140 | Special Meeting (If not called by the City) ... | \$50.00 |
| 2-442 | NSF Checks | \$30.00 |
| 2-455 | Publication Fee..... | \$25.00 |
| 2-458 | Hazardous Waste Reimbursement | Actual Cost |
| 2-460 | Special Assessment Letter..... | \$25.00 |
| 2-534 | Public Records..... | \$0.25/page or actual search costs \$5.00 per CD |

Animals

| | | |
|--|-------------------------------|---|
| 6-53(a) | Dog and Cat | \$10.00 spayed or neutered per license year \$15.00 not spayed or neutered per license year |
| *Fee Effective 1/1/2021-License include free use of Dog Park | | |
| 6-54(a) | Kennel..... | \$35.00/kennel of twelve (12) or fewer dogs and an additional \$3.00 for each dog in excess of 12. |
| 6-55 | Late Fee | \$5.00 |
| 6-102(c)(1)b | Dangerous Animal License..... | \$180 annually, 1 st year is prorated |
| 6-122(b) | Keeping of Chickens..... | \$50.00 (one-time fee) |

Buildings and Building Regulations

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|---------------|--|---|
| 10-37(d)(2) | Transfer, place or dump soil fill within the City..... | \$20.00 + \$10.00/truck |
| 10-39 | Preliminary Inspection for Relocating Structure..... | \$363 + Bond + Insurance |
| 10-39 | Commercial Remodel (Excludes Mechanicals)..... | \$0.13/sq. ft. – Min. \$188 |
| 10-39 | Commercial New, Additions, Remodel for Storage or Shell Buildings(>144) (Excludes Mechanicals) | \$0.11/sq. ft. – Min \$188 + Erosion Control |
| 10-41 | Residential: New Construction (Includes: decks, garages, basements & Mechanicals) | \$0.31/sq. ft. (\$875 min.) + San Sew Connection fee + Erosion Control |
| 10-41 | Residential, Remodel & Addition | \$0.31/sq. ft. (\$165 min.) + \$50 zoning review + Erosion Control (Addition only) |
| 10-41 | Foundation - Residential..... | \$188 + Erosion Control |
| 10-41 | Garage (Detached)..... | \$0.19/sq. ft. + \$50 zoning review |
| 10-41 | Deck..... | \$0.73/sf (min. \$145) |
| 10-41 | Commercial New construction, Addition, Commercial Multi-Family (3 Family or More) Restaurants, Motels, Offices, CBRF, Taverns, Mercantile, Assembly Halls, Manufacturing & Industrial, Schools, Hospitals, Schools, Institutional, and Vehicle Repair and Storage, etc. | \$0.19/sq. ft. (\$103 min) + Erosion Control |
| 10-41 | Foundation – Commercial (Early Start)..... | \$219 + Erosion Control |
| 10-41 | Reinspections..... | \$85/hr |
| 10-76,116,191 | Work Begun Without a Permit Plumbing, HVAC, Building & Electrical | Double permit fees |
| 10-76(2) | Plumbing permit | \$119 – Residential \$0.08/sq. ft. (\$110 min) – Commercial |

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| 10-116 | Heating, Ventilating, Air Conditioning | \$37.50 – Residential \$0.06/sq. ft. (\$125 min) – Commercial |
| 10-154 | Electrical permit..... | \$157 - Residential \$0.08/sq. ft. (\$200 min) – Commercial |
| | Miscellaneous (Furnace, AC, Windows & Roof) | \$37.50 – Residential only |
| | Signs | \$132/Ground Sign + Elec. Permit if required |
| 10-228 | Erosion Control..... | \$119 - New One & Two Family \$75 - Residential Additions \$219 for 1 st Acre + \$75/Addln Acre Commercial |
| 10-272(f) | Storm water land disturbing | Actual costs |
| 10-272(d) | Storm water land disturbing | \$425.00 |
| 10-272(a)(1) | Storm water land disturbing | \$150.00 |
| 10-303 | Driveway | \$100.00 |
| | Manufacturing and HUD Dwellings | \$438.00 + \$0.31/sq. ft. + San Sew Conn. Plus State Seal (New One and Two Family) Cost of seal + \$2.00 |
| | Raze/Demolition | \$75 |
| 30-83 | Wood-Fired Furnace Permit Fee | \$75.00 |

Businesses

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|-----------|--|--|
| 14-52 | Reserve Class “B” Initial Fee | \$10,000 per license |
| 14-53 | Fermented Malt Beverage Wholesale..... | \$25.00 per license year |
| 14-53 | Class “A” Intoxicating Liquor..... | \$500.00 per license year |
| 14-53 | Class “B” Intoxicating Liquor..... | \$500.00 per license year (Renewal \$250.00 for 6/30/2020 only) |
| 14-53 | Class “A” Beer Retailers | \$50.00 per license year |
| 14-53 | Class “B” Beer Retailers | \$100.00 per license year (Renewal \$50.00 for 6/30/2020 only) |
| 14-53 | Class “C” Wine (restaurant) | \$100.0 per license year (Renewal \$50.00 for 6/30/2020 only) |
| 14-53 | Temporary Class “B” Beer & Wine Picnic | \$10.00 per license |
| 14-53 | Change of Agent..... | \$10.00 |
| 14-53 | Change of Premises Description..... | \$20.00 |
| 14-53 | Change of Trade Name..... | \$20.00 |
| 14-53 | Late filing of alcohol license application | \$50.00 |
| 14-94(a) | Operator’s License | \$40.00 per license year (Renewal \$20.00 for 6/30/2020 only) |
| 14-94(b) | Provisional License..... | \$15.00 |
| 14-132 | Cigarette License | \$100.00 per license year |
| 14-194(a) | Direct Seller..... | \$40.00 per month |
| 14-303 | Junk Dealer | \$50.00 per license year |
| 14-306 | Special Junk Dealer..... | \$10.00 per day |
| 30-415 | Sale of Fireworks Permit..... | \$300.00 |

Emergency Services

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|----------|---|---|
| 22-38(c) | False Fire Alarms involving system malfunctions | 4 th – 7 th alarms in any year, not less than \$100 and no more than \$200 for each violation, plus applicable assessments, penalty surcharge and court costs. 8 th – 10 th alarms in any year, not less than \$200 and no more than \$400 for each violation, plus applicable assessments, penalty surcharge and court costs. |
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11 or more alarms in any year, not less than \$400 and no more than \$800, plus applicable assessments, penalty surcharge and court costs

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| 22-38(c)(2) | False Fire Alarms Malicious | Not less than One Thousand Dollars (\$1,000.00) and no more than Two Thousand Dollars (\$2,000.00), plus applicable assessments, penalty surcharge and court costs |
| 22-39(c)(1) | False Burglar Alarms..... | Third alarm for a location within a period of one year \$25.00 Fourth alarm for a location within a period of one year \$35.00 Fifth alarm for a location within a period of one year \$45.00 Sixth and subsequent alarms for a location within a period of one year \$65.00. |

Environment

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|----------|--------------------|---|
| 26-73(a) | Natural Lawn | \$25.00 |
| 26-106 | Lawn Mowing | \$55.00 plus time, material and equipment costs |

Equipment Rates

Use Wisconsin DOT Classified Equipment Rates published annually

Fire Prevention and Protection

| | | |
|-------------|---------------------------------------|--------------------------------|
| 30-82 | Occupancy Permit and Inspection | \$150 |
| 30-83(c)(1) | Outdoor Furnace Permit..... | \$75 |
| 30-415(b) | Fireworks..... | \$300.00 per license year |
| 30-344 | Fire and Smoke Detection Systems..... | Included with Occupancy Permit |

Hunting

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|-------|-----------------------------------|--------|
| 46-31 | Bow/Cross Bow Hunting Permit..... | \$5.00 |
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Motor Vehicles and Traffic

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|--------------|--|----------------------|
| 50-88(a)(1) | Short Term Parking | \$5.00 |
| 50-88(a)(2) | Long Term Parking..... | \$10.00 |
| 50-151(d) | Parking Violations | \$15.00 |
| | Blocking Driveway..... | \$5.00 |
| | Official Sign | \$5.00 |
| | Yellow Line..... | \$5.00 |
| | Fire Lane | \$25.00 |
| | Fire Hydrant | \$50.00 |
| | Snow Emergency | \$50.00 |
| | Handicap Parking..... | \$50.00 |
| | Other | \$5.00 |
| 50-183(b)(2) | Bicycle | \$5.00 |
| 50-374(c) | Junked Vehicles and Appliances on Private Property | \$200.00 |
| 50-401(e) | Horse Drawn Vehicle License..... | \$125.00 per vehicle |

Park and Recreation

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|-------|--|
| 54-42 | Fees and Charges Cross Reference with 54-93 |
| 54-93 | Park Shelter Reservation Fees: Tiers assigned by Parks and Recreation Board R – Resident NR – Non-resident |

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|-----------------------|------------------------------------|
| Tier 1 Shelters | \$40 R/\$60 NR (Monday – Friday) |
| | \$50 R/\$70 NR (Saturday & Sunday) |
| Tier 2 Shelters | \$30 R/\$50 NR (Monday – Friday) |
| | \$40 R/\$60 NR (Saturday & Sunday) |
| Tier 3 Shelters | \$20 R/\$40 NR (Monday – Friday) |
| | \$30 R/\$50 NR (Saturday & Sunday) |

Fairgrounds (Veterans’ Memorial Field Buildings)

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|--------------------------|--|
| Agriculture Bldg | \$100/day |
| Ball Fields..... | \$75/day, \$125/day lights & lining/field prep |
| Bidwell Bldg..... | \$100/day |
| Building 6 | \$125/day (restrooms included) |
| Building 7 | \$100/day |
| Building 8 | \$125/day(5/1 – 9/31), \$200/day(10/1 – 4/31) |
| Grandstand & Track | \$250/day |
| Horse Arena | \$100/day |

Dog Park (Effective 1/1/2021)

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|--------------------|---------------------------|
| Residents | Included with Dog License |
| Non-Residents..... | \$30/year |

Flea Market

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|--|---------|
| One booth (indoors)..... | \$25 |
| Two booths (indoors)..... | \$35 |
| 54-49 Metal Detecting on City Property | \$20.00 |

Police

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|--|---------|
| 50-87 Short-Term Parking (72 hrs or less)..... | \$5.00 |
| Long-Term Parking (Max. 90 days) | \$10.00 |

Recreation Program Fees

All fees listed apply to city residents. Non-residents shall pay an additional \$10.00 per person, per program, unless the township pays a co-sponsorship fee of \$1,000 per year. A family can petition the Park and Recreation Board for a hardship waiver for the payment of fees.

Youth Programs:

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| Resident | \$15-\$100 per event per person |
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Adult Programs:

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|-----------------|-----------------------|
| Basketball..... | \$325/team |
| Softball | \$350/team |
| Volleyball..... | \$175/team officiated |

Swimming Program

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|---------------------|--|
| Annual Passes | \$125 |
| | Punch Card (13 sessions) 30 (Per Person) |

Daily Rates \$3.00 (Person)

Lessons

Student (Level 1-6)

Resident \$37

Non-Resident \$47

Student (Red/White/Blue)

Resident \$27

Non-Resident \$37

Parent/Child

Resident \$15

Non-Resident \$25

Storage Fees – Veterans Memorial Field Buildings (plus 5.5% Sales Tax)

Enclosed Buildings (Concrete Floor & Locked): (City residents receive \$1/foot discount)

All vehicles except as listed below \$12.00/foot (measured bumper to bumper)

Boat & Trailer/Pontoons \$12.00/foot (measured prop to trailer hitch)

Camping Trailer \$12.00//foot (bumper/spare tire to trailer hitch)

Motorcycle \$75.00 /winter storage

Recreational Vehicle..... \$12.00/ (measured bumper/spare tire to bumper)

(Unsecured, Roof/Not Enclosed) (City residents received \$1/foot discount)

All vehicles except as listed below \$7.00/foot (measured bumper to bumper)

Boat/Pontoons/Personal Watercraft..... \$7.00/foot (measured prop to trailer hitch)

Camping Trailer \$7.00/foot (bumper/spare tire to trailer hitch)

Recreational Vehicle..... \$7.00 /foot (bumper/spare tire to bumper)

Personal Watercraft..... \$55.00/winter storage

Motorcycle \$45.00/winter storage

All vehicles must be removed by April 30.

46-31(e) Bow Hunting on City Property..... \$5.00

Solid Waste

62-36(c)(1) Tax Exempt Properties..... Annual contract cost for weekly pick up of approved container plus \$25.00 annual administration fee

Streets

66-5 Dumpster Permit \$10.00

66-54 Street Opening Permit \$150.00 plus deposit/bond

66-92(c) Street Privilege Permit..... \$25.00 plus bond

66-126 Snow & Ice Removal (sidewalks)..... \$55 plus actual cost for removal

66-265 Street Use Permit \$25.00

66-321 Special Event Permit Fees \$30 plus reimbursement of actual staff costs

~1-10 hours: Actual hourly rates up to \$175

~11-20 hours: Actual hourly rates up to \$325

~21-40 hours: Actual hourly rates up to \$500.00

~41-60 hours: Actual hourly rates up to \$650

~>60 hours: Actual hourly rates up to \$750.00

Right of Way Discontinuance (66.1003 Wis. Stats.) \$250.00 + Exhibit + Recording Fees

Subdivision

70-4 Preliminary Plat \$250 plus \$10/lot
70-5 Final Plat \$100 plus \$5/lot
70-10(d) Fee in Lieu of Parkland dedication..... \$600/dwelling unit
70-11 Certified Survey Map \$100

Taxation

74-32(d) Hotel/Motel \$40.00 per license year
Short Term Lodging..... \$20.00
Tax Exempt Property Filing \$20.00

Utilities

78 Sewer Connection Charge New residential construction \$500 per Residential Equivalent Connection up to two (2); and \$400 per Residential Equivalent Connection thereafter the first two (2) Residential Equivalent Connections for multi-family. Commercial, industrial and other non-residential sanitary sewer hook-up fees shall be based on the City Engineer's estimate of the number of Residential Equivalent Connections based on the plumbing design submitted. The applicant shall have the opportunity to request a one time hook-up adjustment based on actual flows after (2) years have elapsed, but prior to (3) years elapsing from the actual hook-up.

78-127(c) Sewer Service Charge
Category A
Fixed Monthly Charge = \$11.00/equivalent 5/8 inch meter
Volume Charge = \$3.08/1,000 gallons

Category B
Fixed Monthly Charge = \$11.00/equivalent 5/8 inch meter
\$27.00/1" Meter
\$50.00/1.5" Meter
\$65.00/2" Meter
\$116.00/3" Meter
\$190.00/4" Meter
Volume Charge = \$3.08/1,000 gallons
Surcharge for BOD greater than 250 mg/l=\$0.48/lb.
Surcharge for Suspended Solids greater than 250 mg/l=\$0.45/lb.
Surcharge for Total Phosphorus greater than 7.0 mg/l=\$2.00/lb.

78-127(g)(1) Disposal of Septic Tank Sludge and Holding
Tank Sewage Permit..... \$50.00 per calendar year

78-127(g)(3)
(b) Sewer Charge for Disposal of Septic Tank \$40.00/1,000 gallons
Sludge and Holding Tank Sewage..... \$7.25/1,000 gallons
BODS/Suspended Solids <250 MG/L Total P <10 MG/L
High-strength Wastewater - \$40.00/1,000 gallons
BODS/Suspended Solids 250 – 1000 MG/L Total P
10 – 20MG/L

Portable Toilet Waste - \$60.00/1000 gallons

Extra-strength Waste – Not accepted.

BODS/Suspended Solids >1000 MG/L Total P> 20MG/L
 Grease and Settling Basin Material – Not accepted
 Administrative Fee: \$10.00 per load for non-permitted haulers.

Analytical Fees (if required by City):
 BODs = \$15.00 per test
 Suspended Solids = \$10.00 per test
 Total Phosphorus = \$20.00 per test
 PH = \$4.00 per test
 Ammonia Nitrogen = \$18.00 per test

78-132(b) Sewer Permit Appeal \$15.00

Water Utility:

Rates: See PSC Rate Tariff No. 4760-WR-104; Effective June 26, 2019
<http://apps.psc.wi.gov/vs2010/tariffs/default.aspx>

Temporary Metered Supply, Meter and Deposits:

Service charge for setting the valve and furnishing meeting:
 \$35.00
 Deposit for valve and meter \$1,000.00

Vehicles for Hire

86-35(c) Taxi Driver's License \$30.00 per license year
 86-35(c) Provisional Taxi/Cab Operator License..... \$30.00

Zoning

90-34/90-476 Zoning and Occupancy Permit \$150(Occupancy Permit included in construction permit for single & 2-family homes)
 90-36(1) Rezoning \$200.00 per application
 90-36(2) Conditional Use Permit \$200.00 plus recording fee
 90-36(3) Variance \$200.00 plus recording fee
 90-93 Zoning Code Petition for Amendment \$200.00
 90-171 PUD Planned Unit Development..... \$250.00 Admin Costs Plus Actual Review
 90-633 Signs \$132 Sign + bldg. & elec. if required
 90-62 Accessory structure (144 sf max) \$37.50 (residential only)
 90-121 Fence \$50.00
 90-122 Above-Ground Pool \$50.00
 90-774 In-Ground Pool \$313.00
 90-806 Mobile Home Park Developer's Permit \$50.00

Miscellaneous

Municipal Building Meeting Room Rental (Basement) \$25.00/\$50.00 with Kitchen + \$50 Deposit
 Mileage Total miles (round trip) x Current IRS Rate
 Materials Actual invoice costs (including cellular devices at \$.75 per minute)