Common Council Meeting
City of Portage

Regular Meeting
Council Chambers January 9, 2020
City of Portage Municipal Building 7:00p.m.

1. **Call to Order**
   Mayor Dodd called the meeting to order at 7:00 p.m.

2. **Roll Call**
   Present:  Ald. Charles, Hahn, Havlovic, Klapper, Maass, Monfort, Nachreiner, Radant, Shimpach
   
   Also Present:  Mayor Dodd, City Clerk Moe, City Administrator Murphy, City Attorney Spankowski, Fire Chief Simonson, Library Director Bird, Police Chief Manthey
   
   Media Present:  Emma Meicher, Cable TV

3. **Pledge of Allegiance**
   The Pledge of Allegiance was recited.

4. **Approval of Agenda**
   No Changes.

5. **Minutes of Previous Meeting**
   Motion by Klapper, second by Shimpach to approve the minutes from the December 12, 2019 Common Council Meeting. Motion carried unanimously on call of roll.

6. **Department Report – Library Director**
   Library Director Bird provided the following Information to the Council:
   
   **Digital signboard**
   The Library Foundation has purchased a digital signboard which will highlight events happening at the Library.
   
   **Touchscreen smartboard/projector**
   The Library Foundation has purchased a touchscreen smartboard/projector. The hope is to get businesses in the Library for meetings, etc.
   
   **Ancestry.com**
   Ancestry.com has created a searchable online database using the microfilmed Portage newspapers. This will continue to be updated in the future by Ancestry.com.
Plan for Library services 2021 – 2025
The Libraries in the county will be meeting to work on the 5 year plan, which is due by September 2020.

Community-centered focus
The Library is looking to have a community-centered focus and to stay relevant to users. Examples include providing job-related support to job seekers and looking how to support the homeless population.

7. City Administrator’s Report
   New Housing Fee Report
   The state-mandated New Housing Fee Report has been prepared and posted to the City website. This is an annual requirement. Failure to comply with the mandate would result in the City not being allowed to charge permit fees.

   Housing Affordability Report
   The Housing Affordability Report is state-mandated and shows the cost of housing in municipalities and the availability of housing. The City has received an extension to January 2024 to file the report. Once the Comprehensive Plan is updated, that information will be used to compile the report.

8. Consent Agenda
   A. Reports of Sub-Committees, Boards, and Commissions
      Finance/Administration Committee meeting of December 9, 2019
      Library Board meeting of December 10, 2019
      Business Improvement District Board of Directors meeting of December 11, 2019
      Plan Commission meeting of December 16, 2019
      Tourism Promotion Commission meeting of December 17, 2019
      Police and Fire Commission meeting of December 17, 2019

      Motion by Charles, seconded by Maass to accept the reports on the consent agenda. Motion carried unanimously on call of roll.

   B. License Applications

      Taxi Cab Operator: Charles Smith

      Motion by Charles, second by Radant to grant the licenses as presented. Motion carried unanimously on call of roll.

9. New Business
   A. Consideration of Ordinances
      1. Ordinance No. 20-01 relative to Adopting an Amendment to the Official Zoning Map for the City of Portage, Columbia County, Wisconsin (Tax Parcel
Ordinance No. 20-01 relative to Adopting an Amendment to the Official Zoning Map for the City of Portage, Columbia County, Wisconsin (Tax Parcel No. 3128.20, 2652 Murphy Road) received its first reading. Motion by Charles, second by Nachreiner to suspend the rules and have the second reading of the Ordinance and have it read by title only. Motion carried unanimously on call of roll. Ordinance No. 20-01 relative to Adopting an Amendment to the Official Zoning Map for the City of Portage, Columbia County, Wisconsin (Tax Parcel 3128.20, 2652 Murphy Road) received its second reading by title only and passed unanimously on motion by Charles, second by Hahn and call of roll.

B. Consideration of Resolutions

1. Resolution No. 20-01 relative to Requesting State of Wisconsin Support for One Additional Passenger Train Frequency Each Day Between Chicago, Milwaukee, and Saint Paul, via Portage

Resolution No. 20-01 relative to Requesting State of Wisconsin Support for One Additional Passenger Train Frequency Each Day Between Chicago, Milwaukee, and Saint Paul, via Portage was adopted unanimously on motion by Charles, second by Monfort and call of roll.

2. Resolution No. 20-02 relative to Combining Wards

Resolution No. 20-02 relative to Combining Wards was adopted unanimously on motion by Charles, second by Radant and call of roll.

C. Silver Lake Restoration AdHoc Committee

1. Resignation – Dan Kremer

Motion by Maass, second by Charles to accept the resignation of Dan Kremer from the Silver Lake Restoration AdHoc Committee. Motion carried unanimously on call of roll.

2. Membership Makeup – Addition of Manager of Parks and Recreation

Motion by Maass, second by Monfort to approve the addition of the Manager of Parks and Recreation to the Silver Lake Restoration AdHoc Committee. Motion carried unanimously on call of roll.

D. 2020 Arbor Day Proclamation

Mayor Dodd has proclaimed April 24, 2020 as Arbor Day in the City of Portage.

E. Recommendation from Plan Commission

1. Adams Street ROW Encroachment Agreement with Portage Center for the Arts

Motion by Charles, second by Shimpach to approve the Adams Street ROW Encroachment Agreement with Portage Center for the Arts.
Ald. Maass relinquished her time to Betty Kutzke, representing Portage Center for the Arts. Mrs. Kutzke described the project and expressed appreciation for the support of the City and community for the project.

Motion carried unanimously on call of roll.

F. Recommendation from Legislative and Regulatory Committee
Operator license application for Lori L. Strittmatter
Motion by Charles, second by Radant to deny an Operator License for Lori L. Strittmatter based on an incomplete application, as the application states OWI two years ago, it was third OWI and she was found guilty in 2015; pending felony case where applicant was charged with strangulation (felony), battery (Misdemeanor A) and disorderly conduct (Misdemeanor B), all three charges are still pending and this incident involved intoxicants (3/2019); did not list additional charges that have been "filed only", those being “contact after domestic abuse arrest” (Misdemeanor U, 03/31/19) and two counts of “bail jumping” (both felony charges, 06/28/19 and 07/31/19), these are all pending. Motion carried unanimously on call of roll.

10. Adjournment
Motion by Charles, second by Shimpach to adjourn. Motion carried unanimously on call of roll at 7:39 p.m.

Marie A. Moe, WCPC, MMC
City Clerk

Date approved: January 23, 2020