1. **Call to Order**
   Mayor Dodd called the meeting to order at 7:00 p.m.

2. **Roll Call**
   Present: Ald. Charles, Hahn, Havlovic, Klapper, Maass, Monfort, Radant, Shimpach

   Excused: Ald. Nachreiner

   Also Present: Mayor Dodd, City Clerk Moe, City Administrator Murphy, City Attorney Spankowski, Police Chief Klafke, Assistant Police Chief Hoege

   Media Present: Emma Meicher, CATV

3. **Pledge of Allegiance**
   The Pledge of Allegiance was recited.

4. **Approval of Agenda**
   No changes.

5. **Department Report – Police**
   Police Chief Klafke reported the following:
   Organizational Changes, Promotions: Police Chief Keith Klafke; Assistant Police Chief Rich Hoege; Patrol Lieutenant Bob Bagnall.

   Department Design: The squads have been redesigned. More work stations have been added in the police office.

   Staff Survey: a survey was sent to staff.

   Mandatory Meeting: Discussion items included department updates, survey results, culture changes, values, pride, responsibilities/assignments of officers, becoming anti-fragile.

   School Resource Officer: The Committee met to discuss the Officer's activities the previous year.

   Community Service Officers: A summary of the various types of calls was given.
2020 Statistics/Activity: Calls for service through 03/12/2020 total 3740 reports. K9 activity included 11 calls.

Community involvement, Upcoming Community Relations and Needs of department: Programs being planned include an honor guard, officer wellness program, national night out.

Training includes: PTO, In-Service, Specialized Training.

Awards Ceremony: The 1st Annual Awards Ceremony was held.

6. Minutes of Previous Meeting
Motion by Klapper, second by Charles to approve the minutes from the February 27, 2020 Common Council Meeting. Motion carried unanimously on call of roll.

7. City Administrator’s Report
State Legislative Update: City Administrator Murphy provided an update on recently enacted legislation advantageous to the city; legislation not signed into law; and pending bills that failed to be passed by both the Senate and Assembly.

Utility Bill Payments: The City is implementing payments online, along with credit card payments. This option is expected to be available June 1.

Fiber Optic Connection: An update on the project was given. Charter has completed the construction; equipment has been purchased.

8. Consent Agenda
A. Reports of Sub-Committees, Boards, and Commissions
   Business Improvement District Board of Directors meeting of February 12, 2020
   Finance/Administration Committee meeting of February 13, 2020
   Airport Commission meeting of February 19, 2020
   Police and Fire Commission meeting of February 20, 2020
   Park and Recreation Board meeting of March 3, 2020
   Historic Preservation Commission meeting of March 4, 2020
   Municipal Services and Utilities Committee meeting of March 5, 2020

B. License Applications
   Operator: Cathi A. Beck, Lori J. Frey, Tara Moon Jones, Makayla M. Kleist

Motion by Charles, second by Monfort to grant the licenses as presented. Motion carried unanimously on call of roll.

9. Old Business
A. Reconsideration - Ordinance No. 20-02 relative to Miscellaneous Offenses (Electronic Smoking Device Regulation)
   Mayor Dodd asked Council to reconsider the Ordinance to protect minors using
electronic smoking devices.

Ald. Hahn had no issue with the use; but had the same dilemma that adults can’t possess in certain areas. He suggested taking out the word “possess”.

Ald. Shimpach had concern that the Ordinance was brought back up since it passed last meeting. Mayor Dodd responded that instead of vetoing the Ordinance, he opted to ask the Council for reconsideration to protect juveniles.

Motion by Hahn, second by Monfort to reconsider Ordinance No. 20-02 relative to Miscellaneous Offenses. Motion carried unanimously on call of roll.

Discussion followed about the intent versus spirit of the law; and that the law should focus on juvenile activity. The consensus was to make it illegal for those under 18 to possess electronic devices.

Motion by Hahn, second by Charles to send the Ordinance back to the Legislative Committee for review. Motion carried unanimously on call of roll.

10. New Business
   A. Recommendations from Finance/Administration Committee
      Monthly claims
      Motion by Hahn, second by Radant to approve payment of claims in the amount of $1,167,458.18. Motion carried unanimously on call of roll.

      Municipal Court forfeiture write-offs
      Motion by Hahn, second by Maass to approve the Municipal Court write-offs in the amount of $69,387.67. Motion carried unanimously on call of roll.

   B. Appointment to Emergency Planning Committee – Assistant Police Chief Richard Hoege
      Motion by Charles, second by Shimpach to approve the appointment of Assistant Police Chief Richard Hoege to the Emergency Planning Committee. Motion carried unanimously on call of roll.

   C. Consideration of Memorandum of Understanding Between the City of Portage and Local 2775 of the International Association of Firefighters, AFL-CIO
      City Administrator Murphy explained the intent of the memorandum.

      Motion by Hahn, second by Maass to approve the Memorandum of Understanding Between the City of Portage and Local 2775 of the International Association of Firefighters, AFL-CIO. Motion carried unanimously on call of roll.

   D. Discussion of Common Council structure
      It was the consensus of the Council to keep the structure as it is.
11. **Adjournment**
   Motion by Charles, second by Maass to adjourn. Motion carried unanimously on call of roll at 8:13 p.m.

Marie A. Moe, WCPC. MMC
City Clerk

Date Approved: March 26, 2020